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ADMISSIONS

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Welcome to Toronto Prep School Admissions

Thank you for your interest in the Toronto Prep School. Our Admissions Office realizes the significance of a family's decision to consider an independent school and it is our goal that our admission process will be informative, constructive and a favourable experience.

The Toronto Prep School seeks to enrol a group of diverse students. We follow an open admission policy, whereby qualified candidates are admitted without an entrance test, but rather on assessment for evidence of good character, maturity, and academic motivation. The Admission Committee evaluates each applicant on the basis of personal interview, academic record, teacher and community recommendations.

This package includes all the documentation necessary to complete the admissions process. You will also find a prepared checklist to help you organize and complete the application forms.

Once you have reviewed all the information provided, and still require further assistance, please feel free to contact our Admissions Office at 416.545.1020.

We are pleased to learn of your interest in our school, and look forward to meeting you and your family.

Yours Sincerely,

Fouli Tsimikalis
Head of Admissions

Toronto Prep School Admissions Process

“The search for the right school begins with the initiative to explore.”

The Toronto Prep School works to sustain an environment where students of diverse backgrounds learn together in an atmosphere of acceptance, respect, and appreciation for each other. We are committed to developing students who are confident and responsible and exhibit the values necessary to become effective communicators, informed and productive thinkers, self-directed learners, collaborative workers, skilled information processors and problem solvers.

The Application

Our admissions process is a chance to explore. It is designed to help parents and the prospective candidate make the most informed educational decision. We strive to enable the candidate, his or her family and the School to learn as much as possible about each other in order to determine the suitability of the Toronto Prep School environment for each applicant.

The journey always begins and ends with the individual candidate. The process enables your family to determine if the Toronto Prep School is right for you, does it meet your requirements, is it conducive to your learning style, and does it offer you the opportunity to achieve your goals and ambitions, while affording the school the opportunity to discern the compatibility of each candidate with our education philosophy and expectations. We want to discover who the candidate really is and as such, rely on a detailed application package (including a teacher and community referral, school reports, parent statement and a self assessment completed by the candidate) and an interview rather than writing an SSAT or entrance test.

Once a completed application is received, the Director of Admissions will contact the candidate's parents via email or telephone to arrange an interview.

The Interview

The interview is at the heart of the evaluation process for all parties and will include both the candidate and the parents, together and individually. The dialogue is a cooperative discussion where the candidate is able to communicate their aspirations, needs and wants, passions, talents, attitudes and values, the parents are able to ascertain the role the school will play in their child's development including curriculum and support programs, and the school will evaluate the candidate's academic motivation, personality, character, interests and how they learn. Through the application and interview process we will endeavour to evaluate if the candidate and the Toronto Prep School are a compatible fit.

The goal of the Toronto Prep School is to find those students who best fit with our program and values. Students are not chosen merely by their academic qualifications, though these of course play an important

part in any decision. We are looking for students who want to be a part of our dynamic community, who are concerned about the wider society and are willing to share their talents and improve their skills. We stress the importance of extra-curricular activities and place effort and character above all.

The Decision

Admission decisions are made by the Admissions Committee. The Committee is comprised of the Director of Admissions, the Principal, and three senior Faculty members.

The Admissions Committee reviews all applications immediately following the interview process and determines if there is a need for any further information or documentation. The Committee will make a final decision within three days of the completion of the interview process. Parents will be contacted via email and a letter will be mailed to inform the candidate whether they have been accepted, wait-listed or declined.

If a candidate is accepted, an acceptance offer and a registration package will be issued.

If a candidate is wait-listed, he or she will be notified only if space becomes available.

If a candidate is declined, no further review will take place. The candidate is welcome to reapply for the following school year.

Registration

For successful candidates, the family will have seven days to accept the offer.

Acceptance of the offer is acknowledged by submitting the completed registration forms and the registration fee which guarantees your space at the School. Upon completion of the registration process, a meeting will be scheduled for the student and parents with the Principal for course selection. A brief overview of the courses offered can be found on the course offering page of this booklet. A more detailed description of each course can be found in the registration package.

Application Instructions

This booklet contains all the forms and information required to complete the application process.

Application Instructions

- The completed admission form must be accompanied by a recent photograph of the candidate, a copy of the candidate's birth certificate or passport, final (June) report cards for the past two years plus the most recent report card.
- Complete the candidate statement (must be completed by hand, by the candidate).
- Complete the parent statement.
- Include a copy of any educational/psychological assessment(s) completed for the candidate.
- All applications must be accompanied by a \$125 application fee.
- Teacher referral form must be sealed and signed across the seal and mailed directly to Toronto Prep School in the enclosed envelope.
- Community referrals must be sealed and signed across the seal and mailed directly to Toronto Prep School in the enclosed envelope.
- Any other referrals or documentation you feel will assist the Admissions Committee in making a more informed decision can be forwarded directly to Toronto Prep School.

Interview

- Upon receipt of your application, the Director of Admissions will contact you within three (3) days via email and by telephone to set up an interview time.
- Interviews are intended to allow all parties to learn more about each other and to ask questions.
- The candidate will be interviewed with their parents and individually.
- Candidates and their parents can receive a tour of the school and associated facilities before or after the interview.

Checklist

Application

- ✓ Completed Application form
- ✓ Recent photo of the candidate attached
- ✓ Parent statement completed
- ✓ Candidate statement completed
- ✓ Application fee of \$125
- ✓ Copy of final report cards from the last two years
- ✓ Copy of the most recent report card
- ✓ Copy of candidate's birth certificate or passport
- ✓ Copies of any educational/psychological assessment(s) completed for the candidate
- ✓ Any other recommendations that you wish to bring to our attention

Referral Forms

- ✓ Referral forms and return envelopes delivered to one teacher and one community referee
- ✓ Ensure that the teacher and the community referee have delivered the completed forms to
- ✓ the Toronto Prep School

Interview

Interview scheduled for:

Date: _____

Time: _____

Our Pledge to Privacy Protection

Privacy of Personal Information

The Toronto Prep School is committed to protecting the privacy of all members of its community.

The School uses the information collected during the admissions process to communicate with you and to identify and evaluate the candidate. If the candidate is granted admission to the School, the contact information will be used to deliver services, to keep you updated on the activities of the School, including programs, services, special events, opportunities to volunteer, and to keep you informed via newsletters and other publications.

If the candidate is waited-listed or not admitted to the School, the information will be retained only until the admission process is completed.

All of the information will be stored in a confidential database and/or secure files stored at the School. Access to the information is restricted to authorized staff only. By providing the information you are consenting to the use of the information as described above.

The Toronto Prep School is committed to maintaining the confidentiality, privacy, and security of your personal information. If you have any questions regarding this statement or other privacy concerns, please contact the Director of Admissions.

Fee Information

Tuition

The tuition fee for the upcoming academic year may be found on our website for both full-time and part-time students. It covers participation in the comprehensive school programme which includes:

- the most recent iPad with education specific software package, keyboard, cover, extended warranty
- GoodLife Fitness membership
- School Yearbook
- Deluxe school photo package
- English journal
- Athletic associations fees
- Extended after school and Saturday Club study programs

Exceptional instructional materials, overnight or day trips, gym uniforms, and other optional charges such as School store purchases are not included in the tuition fee and will be billed accordingly. Parents are also responsible for purchasing school supplies such as stationary and textbooks.

Payment schedules for full-time, part-time, and single semester students as well as sibling discounts are included in the registration package. There are two payment plans for full-time students including a single payment discount plan, and a standard payment plan outlined in the registration package. Payment options include direct deposit, credit card or post-dated cheques.

Registration Fee

All new students are required to pay a non-refundable registration fee of \$3,500 upon acceptance of the offer of admission. This fee will be applied to the year's tuition.

The remainder of the tuition is to be paid based on the agreed upon payment schedule selected by each family.

iPad

All new students will receive their iPad by the first week of September. The Toronto Prep School will provide basic technical support. With proper maintenance and care the iPad2 is expected to meet the student's computer requirements until graduation. Students who enter in grades 7 or 8 will receive new iPads after their fourth year at the school.

Fundraising and Parent Support

There is no compulsory donation or capital fund payments. Rather all parents are encouraged to partner with us as volunteers and donors in support of our annual charity drive. Each year the School and students will select a charity to support and participate in ongoing events throughout the school year. We appreciate any support parents wish to extend to altruistic endeavours.

Application

Application Information (to be completed by parent(s) /guardian(s)):

Surname: _____

Given name(s): _____

Preferred name(s): _____

Address: _____

Tel: (home) _____

Tel: (cell) _____

Male

Female

Date of birth (mm/dd/yyyy): _____

Current grade: _____



Applying for entry in September 20____, or January 20____

Citizenship: _____

For non-Canadian applicants only:

Date of entry into Canada: _____

Language spoken at home: _____

Candidate resides with (circle all that applies):

Mother

Father

Stepfather

Stepmother

Guardian

Other

School Currently Attending: _____

School telephone number: _____

Schools attended in past three years: _____

Application *continued*

Mother/Guardian

Surname: _____

Given Name: _____

Street Address: _____

City: _____

Province: _____ Postal Code: _____

Tel (home): _____

Tel (cell): _____

Tel (business): _____

Preferred Email Address: _____

Occupation/Title: _____

Employer: _____

Father/Guardian

Surname: _____

Given Name: _____

Street Address: _____

City: _____

Province: _____ Postal Code: _____

Tel (home): _____

Tel (cell): _____

Tel (business): _____

Preferred Email Address: _____

Occupation/Title: _____

Employer: _____

Sibling Information:

Name: _____ Age: _____ School: _____

Name: _____ Age: _____ School: _____

Name: _____ Age: _____ School: _____

Name: _____ Age: _____ School: _____

Correspondence should be sent to (circle all that applies):

Both Parents Mother (only) Father (only) Guardian Other _____

Parent Statement

At the Toronto Prep School we strive to work closely with parents, for this reason, we would like you to answer the following with insights that will help us serve as partners in the education of your child. Your comments will be shared with the admissions committee. Thank you in advance for your thoughtful attention to this request.

Name of Candidate: _____ Applying for Grade: _____

Name of person(s) completing this form: _____

Please describe your child's character and personality.

What qualities of character and mind in your daughter or son delight you?

What would you consider to be your daughter's or son's greatest area of need socially and/or academically?

What do you hope the Toronto Prep School experience will do for your child?

Parent Statement *continued*

Is there anything we should know about the history of your child's education? Has your child ever skipped or repeated a grade?

Has your child ever been asked to withdraw from a school, suspended, put on probation, or missed school for an extended period of time? Please explain.

Has your daughter or son had a psychological or educational assessment? If yes, please include a copy of the assessment with this application.

Is your child currently seeing a counsellor or psychologist? If so, please explain.

At present does your child have any physical or mental restrictions affecting his or her ability to participate in school sports or other activities? If so, please describe the nature of the restriction and any reasonable accommodation you feel may be necessary for your child's participation.

Are there any family circumstances that might affect your child's performance at the Toronto Prep School?

How did you find out about the Toronto Prep School?

Parent's/Guardian's Signature

Date

Name (please print)

Parent's/Guardian's Signature

Date

Name (please print)

Candidate Statement

Completion by Candidate. *Please complete by hand.*

Candidate's Name: _____ Date: _____

Signature of Candidate: _____

The traits I like most about me are . . .

The things I like most about school are . . .

In order of preference, please list the three subjects you are most excited about studying during school:

1. _____
2. _____
3. _____

List the extracurricular programs and any clubs or organization you have been involved with most recently. (sports, music, dance, community service, charities, etc.)

Describe your favourite memory.

Candidate Statement *continued*

The things I do best are . . .

I have difficulty with . . .

The person I respect most in my life is . . .

If I could visit any country in the world I would choose _____ because ...

Describe the personal traits needed to be a good friend.

What do you expect from the Toronto Prep School?

Teacher Referral

Name of Candidate: _____

The above named student is applying to the Toronto Prep School and you have been selected to complete this confidential report. We ask you to do this so that we may better determine whether the Toronto Prep School is a suitable environment for the student. We are interested in the student's academic potential, extra-curricular activities and character.

Current Grade Level: _____

Current School: _____

Telephone: _____

Name of Teacher: _____

In what capacity have you known the candidate?

In your opinion what are the candidate's two greatest strengths?

In what area(s) should the candidate strive for improvement?

Has the candidate received any academic awards while at your school? If yes, provide details.

We would appreciate any other comments that you feel will help portray an accurate assessment of this candidate.
(please feel free to include an additional sheet if required)

Thank you for completing this questionnaire. If you have any questions in the completion of this form please contact Fouli Tsimikalis in the Admissions Office at 416.545.1020.

Please turn over to complete questionnaire.

Teacher Referral Checklist

Please check off the box that reflects your knowledge of the student.
If you have insufficient knowledge on a point, leave the boxes blank.

Academic performance	<input type="checkbox"/> below par	<input type="checkbox"/> satisfactory	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Group participation	<input type="checkbox"/> below par	<input type="checkbox"/> satisfactory	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Ability to work alone	<input type="checkbox"/> below par	<input type="checkbox"/> satisfactory	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Classroom behaviour	<input type="checkbox"/> disruptive	<input type="checkbox"/> satisfactory	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Verbal skills	<input type="checkbox"/> limited	<input type="checkbox"/> some difficulty	<input type="checkbox"/> good	<input type="checkbox"/> excellent
Written communication	<input type="checkbox"/> poor	<input type="checkbox"/> limited	<input type="checkbox"/> good	<input type="checkbox"/> excellent
Follows directions	<input type="checkbox"/> rarely	<input type="checkbox"/> needs help	<input type="checkbox"/> good	<input type="checkbox"/> quickly and effectively
Work effort	<input type="checkbox"/> poor	<input type="checkbox"/> sporadic	<input type="checkbox"/> good	<input type="checkbox"/> maximum
Attention span	<input type="checkbox"/> easily distracted	<input type="checkbox"/> satisfactory	<input type="checkbox"/> good	<input type="checkbox"/> exceptionally good
Initiative	<input type="checkbox"/> never initiates	<input type="checkbox"/> rare initiative	<input type="checkbox"/> good	<input type="checkbox"/> often initiates
Integrity	<input type="checkbox"/> questionable	<input type="checkbox"/> unreliable	<input type="checkbox"/> reliable	<input type="checkbox"/> trustworthy
Critical thinking	<input type="checkbox"/> limited	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> very perceptive
Self-confidence	<input type="checkbox"/> needs reassurance	<input type="checkbox"/> over confident	<input type="checkbox"/> good	<input type="checkbox"/> positive self image
Creativity	<input type="checkbox"/> limited	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> very creative
Use of time	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> uses it effectively
Sportsmanship	<input type="checkbox"/> poor	<input type="checkbox"/> fair	<input type="checkbox"/> good	<input type="checkbox"/> outstanding
Peer relationship	<input type="checkbox"/> poor	<input type="checkbox"/> occasional problems	<input type="checkbox"/> relates well	<input type="checkbox"/> healthy relationships
Intellectual curiosity	<input type="checkbox"/> limited	<input type="checkbox"/> fair	<input type="checkbox"/> active	<input type="checkbox"/> highly curious
Parent cooperation	<input type="checkbox"/> unknown	<input type="checkbox"/> uncooperative	<input type="checkbox"/> good	<input type="checkbox"/> excellent
Parent expectations	<input type="checkbox"/> unknown	<input type="checkbox"/> unrealistic	<input type="checkbox"/> low	<input type="checkbox"/> realistic
Homework Completion	<input type="checkbox"/> rarely done	<input type="checkbox"/> occasionally done	<input type="checkbox"/> mostly done	<input type="checkbox"/> always done
Academic Potential	<input type="checkbox"/> low	<input type="checkbox"/> good	<input type="checkbox"/> very good	<input type="checkbox"/> excellent

Teacher's Signature _____

Kindly return this form in the enclosed envelope to:

Admissions Office, Toronto Prep School, 250 Davisville Avenue, Suite 200, Toronto, Ontario, M4S 1H2

Date: _____

Community Referral

Name of Candidate: _____

The above named student is applying to the Toronto Prep School and you have been selected to complete this confidential report. We ask you to do this so that we may better determine whether the Toronto Prep School is a suitable environment for the student. We are interested in the student's character, work ethic and extra-curricular activities.

Name of person completing this form: _____

In what capacity have you known the candidate?

How many years have you known the candidate? _____

In your opinion what are the candidate's greatest strengths?

We would appreciate any comments that you feel will help portray an accurate assessment of this candidate.
(please feel free to include an additional sheet if required)

Please turn over to complete questionnaire.

Community Referral Checklist

Please indicate your present estimate of the candidate by completing the following chart. Place a check mark in the appropriate blank provided.

	Poor	Below Average	Average	Above Average	Outstanding
Attentiveness	_____	_____	_____	_____	_____
Dependability	_____	_____	_____	_____	_____
Compassion	_____	_____	_____	_____	_____
Honesty	_____	_____	_____	_____	_____
Respect	_____	_____	_____	_____	_____
Sense of Responsibility	_____	_____	_____	_____	_____
Intellectual Curiosity	_____	_____	_____	_____	_____
Co-operation	_____	_____	_____	_____	_____
Sense of Adventure	_____	_____	_____	_____	_____
Work Ethic	_____	_____	_____	_____	_____
Creativity	_____	_____	_____	_____	_____
Leadership	_____	_____	_____	_____	_____
Humour	_____	_____	_____	_____	_____
Social Maturity	_____	_____	_____	_____	_____
Peer Relationships	_____	_____	_____	_____	_____
Tenacity	_____	_____	_____	_____	_____
Attitude	_____	_____	_____	_____	_____
Coachability	_____	_____	_____	_____	_____
Ambition	_____	_____	_____	_____	_____

Referee's Signature _____

Kindly return this form in the enclosed envelope to:

Admissions Office, Toronto Prep School, 250 Davisville Avenue, Suite 200, Toronto, Ontario, M4S 1H2

Date: _____

Course Offerings

Middle School

Grade 7

- English Literature
- French / Keyboarding
- Mathematics
- Physical Education
- Science
- Social Studies
- Spelling
- Visual Arts

Grade 8

- English Literature
- French / Language Arts
- Integrated Technologies
- Mathematics
- Physical Education
- Science
- Social Studies
- Fine Arts

Upper School

Grade 9

- English (ENG1D) (C)
- French (FSF1D) (C)
- Geography of Canada CGC1D) (C)
- Healthy and Active Living Education (PPL1O) (C)
- Principles of Mathematics (MPM1D) (C)
- Science (SNC1D) (C)
- Dramatic Arts (ADA1D)
- Exploring Communications Technology (TGJ1O)
- Learning Strategies 1: Skills for Success in Secondary School (GLS1O)
- Visual Arts (AVI1O)

Grade 10

- Canadian History Since World War I (CHC2D) (C)
- Career Studies (GLC2O) (C)
- Civics (CHV2O) (C)
- English (ENG2D) (C)
- Principles of Mathematics (MPM2D) (C)
- Foundations of Mathematics (MFM2P) (EC)
- Science (SNC2D) (C)
- Communications Technology (TGJ2O)
- Dramatic Arts (ADA2O)
- French (FSF2D)
- Healthy and Active Living Education (PPL2O)
- Introduction to Business (BBI2O)
- Introduction to Computer Studies (ICS2O)
- Media Arts (ASM2O)
- Visual Arts (AVI2O)

(C) denotes a Compulsory course, (EC) denotes an Elected Compulsory course

Grade 11

- English (ENG3U) (C)
- Functions (MCF3U) (C)
- Functions and Applications (MCF3M) (EC)
- Foundations for College Mathematics (MBF3C) (EC)
- American History (CHA3U)
- Biology (SBI3U)
- Chemistry (SCH3U)
- Dramatic Arts (ADA3M)
- Fashion Design (AWI3M)
- Financial Accounting Fundamentals (BAF3M)
- French (FSF3U)
- Genocide: Historical and Contemporary Implications (CHG38)
- Healthy and Active Living Education (PPL3O)
- Introduction to Anthropology, Psychology and Sociology (HSP3M)
- Marketing: Goods, Services, Events (BMI3C)
- Media Arts (ASM3O)
- Media Studies (EMS3O)
- Personal and Fitness Activities (PAF3O)
- Photography (AWQ3M)
- Physical Geography: Patterns, Processes, and Interactions (CGF3M)
- Physics (SPH3U)
- The Individual and the Economy (CIE3M)
- Understanding Canadian Law (CLU3M)
- Visual Arts (AVI3M)
- World History to the Sixteenth Century (CHW3M)
- World Religions: Beliefs, Issues and Religious Traditions (HRT3M)

Grade 12

- English (ENG4U) (C)
- Advanced Functions (MHF4U)
- Analysing Current Economic Issues (CIA4U)
- Biology (SBI4U)
- Calculus and Vectors (MCV4U)
- Canadian and International Law (CLN4U)
- Canadian and World Issues: A Geographic Analysis (CGW4U)
- Canadian and World Politics (CPW4U)
- Challenge and Change in Society (HSB4M)
- Chemistry (SCH4U)
- Dramatic Arts (ADA4M)
- Earth and Space Science (SES4U)
- Exercise Science (PSE4U)
- Fashion Design (AWI4M)
- Financial Accounting Principles (BAT4M)
- French (FSF4U)
- Individuals and Families in a Diverse Society (HHS4M)
- International Business Fundamentals (BBB4M)
- Mathematics of Data Management (MDM4U)
- Philosophy: Questions and Theories (HZT4U)
- Physics (SPH4U)
- The Environment and Resource Management (CGR4M)
- The Writer's Craft (EWC4U)
- Visual Arts (AVI4M)
- World History: The West and the World (CHY4U)

(C) denotes a Compulsory course, (EC) denotes an Elected Compulsory course. Students and parents are reminded that non-compulsory courses with limited enrolment may not be offered.

